

# EffortlessLegal

How to Activate Your 30-Day Free Trial

## Summary

This user guide is a walk through on how to sign up with EffortlessLegal, and activate your 30-day free trial.

## Overview

- Complete free trial form
- Receive codes
- Create account
- Activate 30-day free trial code

## Where to Begin

To begin, go to EffortlessLegal's free trial webpage [here](#).

1. Complete the "30-Day Free Trial Sign Up" form, and click "Submit".

EffortlessLegal

Products

Features

Insights

Support

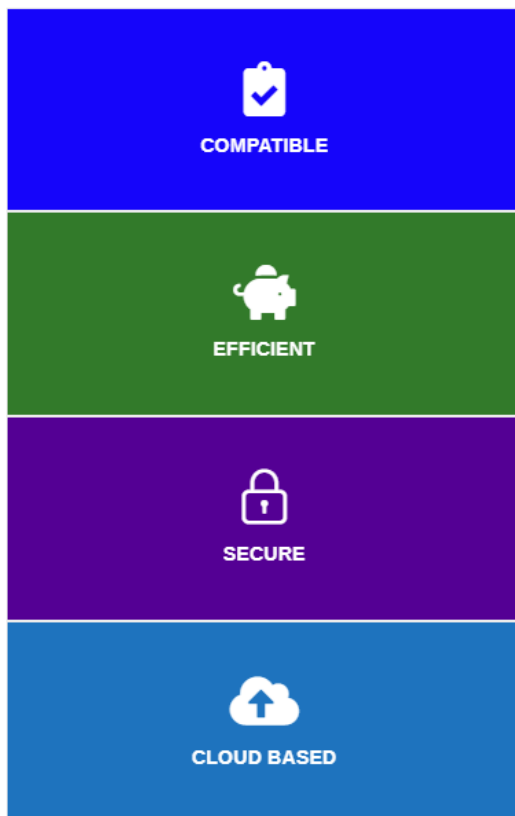
Contact

Log In

SIGN UP

To view our **Privacy Policy**, please click [here](#).

To view our **Terms of Service**, please click [here](#).



### 30-Day Free Trial Sign Up

First Name \*

Last Name \*

Email \*

Phone Number \*

Job Title

Company Name

Select the application you want to try: \*

LEDESConvert

EffortlessIntake

Submit

2. Next, you will receive an email including the coupon codes.

**If you did not receive your 30-day free trial email, please check your junk or spam mail!**

# EffortlessLegal

We Add the Automation!

---

Hi Jane,

Thanks for requesting a 30-day free trial!

Your coupon codes are:

3. Follow the steps provided in the email to begin.

Feel free to reply directly to the email with any questions or comments, and to follow our social media channels for any news or updates on our product launches.

(PLEASE NOTE that the coupon codes above are case sensitive.)

Please log in or sign up to EffortlessLegal's dashboard [here](#).

Then, enter your coupon codes to begin using your free trial!

Your free trial will expire 30 days from today.

Best,

Matthew Dawood

Marketing and Communications Specialist

**EffortlessLegal LLC**

[105 W. Madison](#), 18<sup>th</sup> Floor

Chicago, Illinois 60602

Direct: (312) 998-0319

[Website](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#)

---

## How to Activate your Free Trial

Once you have your 30-day free trial coupon codes, create an account with EffortlessLegal to start using our products.

1. Click on the link to EffortlessLegal's dashboard in your 30-day free trial email. You can also go to EffortlessLegal's homepage at [EffortlessLegal.com](https://EffortlessLegal.com), and click "SIGN UP" in the top right corner.

EffortlessLegal

Products

Features

Insights

Support

Contact

Log In

 SIGN UP

2. You will then enter your information as shown below, and select “SIGN UP.”

**\*\*\*NOTE: You will NOT be charged for a 30-day free trial. You must enter your credit card information to ensure that your account is created. You can cancel our service at any time, before or after the 30-day free trial period expires.**


**EffortlessLegal**

**Sign Up**

First Name Jane

Last Name Doe

Email JaneDoe@email.com

 4242 4242 4242 4242 04 / 24 242

Enter Discount Code

You will not be charged for a 30-Day FREE Trial

Password \*  
\*\*\*\*\*

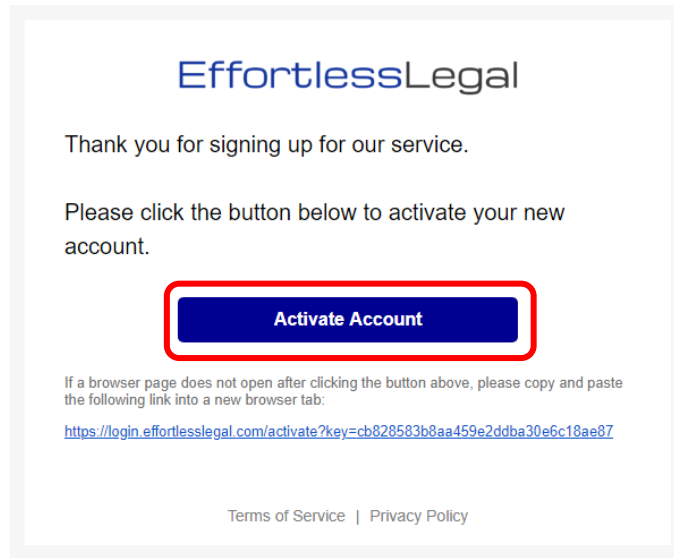
Confirm password \*  
\*\*\*\*\*

By signing up, you agree to our [Terms of Service](#) and [Privacy Policy](#)

**SIGN UP**

[Login](#) | [Forgot your password?](#)

3. You will receive an email to activate your account after completing the sign up. Open the email, and click "Activate Account."

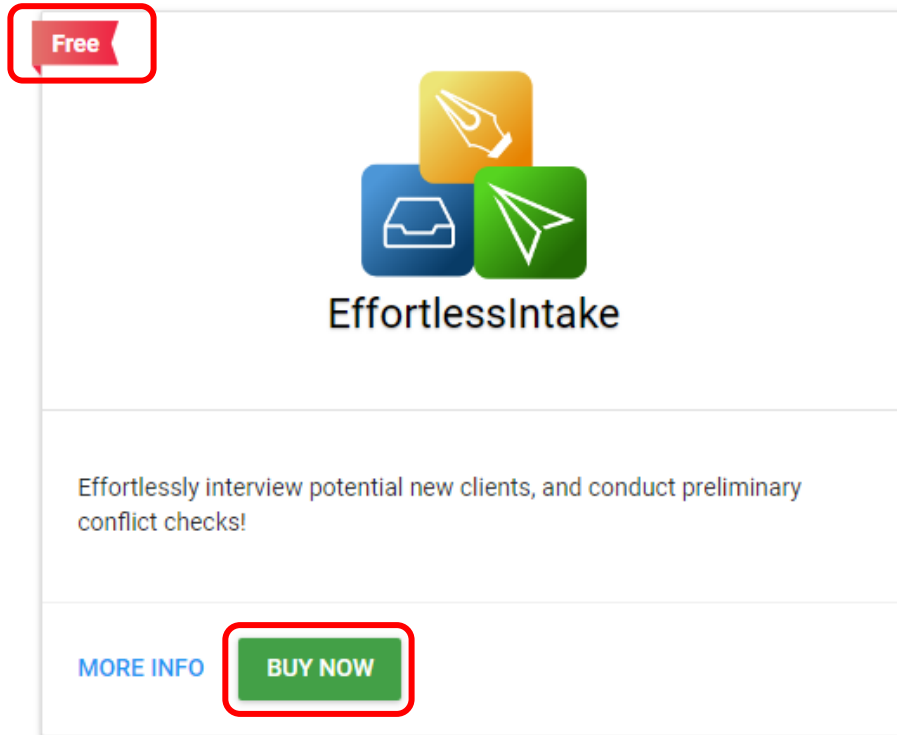





4. You will be taken to EffortlessLegal's dashboard. Here, you will see the available apps, as well the option to apply the coupon code in the top right-hand corner if you did not enter it in the sign-up page.

The screenshot displays the EffortlessLegal dashboard. At the top, the logo "EffortlessLegal" is centered, and a red-bordered button labeled "APPLY COUPON" is in the top right corner. A dark sidebar on the left contains navigation links: Dashboard, Account Settings, My Apps, Purchase History, and Manage Users. The main content area, titled "Available Apps", features three app cards. The first card, "BillerAssist", has a "COMING SOON!" status and a "MORE INFO" link. The second card, "LEDESConvert", is marked "Free" and includes a description: "The first app that easily converts invoices from one LEDES format to another!", along with "MORE INFO" and "BUY NOW" buttons. The third card, "BillerAssist LEDES Edition", also has a "COMING SOON!" status and a "MORE INFO" link.

5. You will see the application for which you requested a 30-day free trial appear as “Free” in the dashboard. Select “BUY NOW” to continue.



Free



EffortlessIntake

Effortlessly interview potential new clients, and conduct preliminary conflict checks!

[MORE INFO](#) [BUY NOW](#)

- A window will appear prompting you to complete your account information before using the application.

Click “Account Settings” colored in blue to complete your account information, or select “SKIP” to begin using the application immediately.

## Account Information Needed

You should complete your Account Settings before making purchases. Please go to [Account Settings](#) and provide the missing information.

[SKIP](#)

- If you selected “Account Settings,” you can enter your account information as shown below, and then select “SAVE” to complete. You can then return to the dashboard to start using your new app.

### Account Information

General Information	
Company/law firm name Test Firm	Company/law firm federal tax ID (EIN) 11-1111111
Number of Lawyers in Your Firm 5	Primary practice areas Everything
Billing Information	
Address (Line 1) 123 Main St	Address (Line 2)
Country United States	State Illinois
City Chicago	ZIP code
<a href="#">SAVE</a>	

8. Now that you have successfully completed your account information, or selected the “SKIP” button to begin using the app, you will see the subscription plan for your intended application appear.

Notice that it is free of charge, and that you have the ability to enter the coupon code again if you did not do so already. Choose either a 30-day pass, or a recurring monthly plan, and then click “SELECT” to continue.

### Buy app subscription

1 Select subscription plan ————— 2 Confirm purchase

Have a Coupon? Type the code here

<p><b>30-DAY PASS</b> (one time charge)</p> <p>as low as <del>\$10<sup>00</sup></del> \$0<sup>00</sup></p> <input type="button" value="Select"/>	<p><b>MONTHLY</b> (recurring monthly charges)</p> <p>as low as <del>\$10<sup>00</sup></del> \$0<sup>00</sup></p> <input type="button" value="Select"/>
--	--

[Terms of Service](#) | [Privacy Policy](#)

[CANCEL](#)

9. Confirm your purchase free of charge to begin using the application.

Select "CONFIRM":

### Buy app subscription

1 Select subscription plan ————— 2 Confirm purchase

You have selected: **30-Day Pass** subscription plan.

Total amount:  
~~\$10.00~~ \$0.00

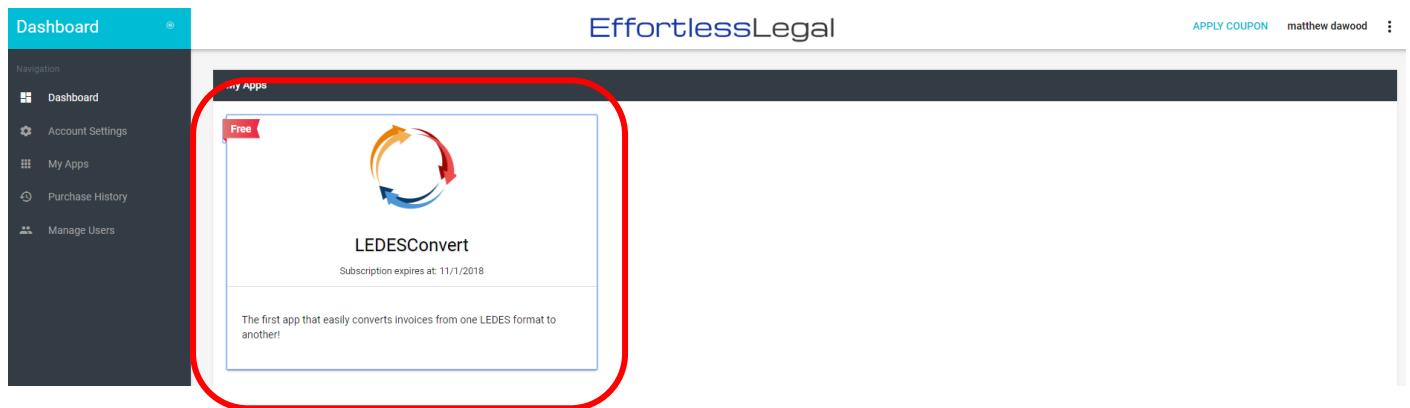
[Terms of Service](#) | [Privacy Policy](#)

CANCEL

BACK

CONFIRM

10. Your application is now ready to use! Select the application and begin working effortlessly!



## Conclusion

With EffortlessLegal's 30-day free trial, we give law firms the option to test our applications prior to their purchase decision to ensure that we add value.

Using our 30-day free trial, you will see an increase in your firm's productivity and efficiency through our machine learning applications and automation.

Visit our support page to view additional materials [linked here](#).